

Memorandum of Understanding
DRAFT
2004 New Hampshire State Homeland Security Grant Program

Overview:

The FFY 04 State Homeland Security Program (SHSP) and Law Enforcement Terrorism Prevention Program (LETPP) provides funds to enhance the capability of State and local units of government to prevent, deter, respond to and recover from incidents of terrorism involving the use of chemical, biological, radiological, nuclear and explosive (CBRNE) weapons and cyber attacks. These funds support costs related to homeland security and emergency operations planning activities; the purchase of specialized equipment; costs related to the design, development and conduct of a State CBRNE and cyber security training programs and attendance at sponsored courses; the design, development, conduct and evaluation of CBRNE and cyber security exercises and other costs associated with implementing the State Homeland Security Strategies.

- 1. Purpose of the Agreement:** The purpose of this Memorandum of Understanding (MOU) is to identify the affiliation between _____ (the Town/County) and the Town \ City of _____ (the Municipality) to acquire funds as arranged and approved by the SHSP and in accordance with the ODP-DHS State Strategy for Homeland Security.

Together and as part of the aforementioned regional entity, this group will facilitate the program responsibilities as outlined in the grant application (attached in accordance with Program guidelines from the State and Federal level).

- 2. Scope of the Agreement:** This agreement is applicable for the period of funding by the FFY 2004 New Hampshire State Homeland Security Grant. Either the County or the Municipality may cancel this affiliation at any time with thirty (30) days written notice.

3. Responsibilities:

- a)** The representative regional entity designated by the signed agreement herein will act as the applicant for FFY 2004 ***Homeland*** Security Grant Program funds. One entity will manage funding and a Point of Contact will be designated to the Department of Safety-Grants Management Unit.
- b)** Attachment “B” entitled “Equipment Schedule” outlines specific equipment, where it resides, who is responsible for its use, and the priority of its use.
- c)** The Regional Entity acknowledges it is responsible for all maintenance of the equipment, inventory tracking and GASB-34 audit depreciation requirements.
- d)** It is the responsibility of the regional entity and/or its designated agent to administer and update the “Equipment Schedule” as required.

- e) The regional entity and/or its agent will conduct quarterly meetings with all of the municipalities who have executed this MOU to review the appropriateness and the suitability of the "Equipment Schedule."
- f) In lieu of the aforementioned, the Municipality agrees to contribute its allotted share of *the 2004 FFY* Homeland Security Grant Program funds to a regional fund for the purchase and/or acquisition of SHSP and or LETPP approved equipment/services.

Authority:

I hereby authorize the 2004 Homeland grant allocation in the amount of \$_____ to be administered as specified by this MOU.

4. Authorized Signatures: (Date)_____

For the **County/Town/City:**

Chairman

For the Municipality: per RSA 31: 95b

Chairman, Selectboard